



Portsmouth, NH City Council

Eileen Dondero Foley Council Chambers

City Hall Complex, 1 Junkins Avenue, Portsmouth, NH

Monday, August 17, 2026 at 7:00 p.m.

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register, click on the link below or copy and paste into your web browser:

https://us06web.zoom.us/webinar/register/WN_OkQVicfvR--ZVvm-kTtx_g

Anticipated Non-Public Session

5:00 p.m. - Anticipated Non-Public Session is being held in Conference Room A in accordance with RSA 91-A:3, II (a)

Agenda

1. **Work Session - Parking 6:00 p.m.**
2. **Public Dialogue Session (when applicable)**
3. **Call to Order (7:00 pm or thereafter)**
4. **Roll Call**
5. **Invocation**
6. **Pledge of Allegiance**
7. **Acceptance of Minutes**
 - A. August 3, 2026, Minutes of the City Council [FINAL DRAFT August 3, 2026 Minutes and Actions.pdf](#) 
(Sample motion – move to accept and approve the minutes of the August 3, 2026, City Council meeting)
8. **Recognitions and Volunteer Committee Reports**
 - A. Proclamations
 - National Service Dog Month – Brendan Madden [National Service Dog Proclamation 2026.pdf](#) 
 - B. Recognitions

- *Portsmouth Little League

9. Public Comment Session

This session shall not exceed 45 minutes; participation may be in person or via Zoom

10. Public Hearings and Vote On Ordinances and/or Resolutions

- A. First Reading to Amend Chapter 10, ZONING ORDINANCE, Article 2 – Administration and Enforcement, Section 10.234 – Procedures for Variances, Special Exceptions and Appeals from Decisions of the Code Official; Section 10.246 Expiration and Abandonment of Approvals and Section 10.1017.70 Expiration and Extension
[10.A Chapter 10 Zoning.pdf](#) 

(Sample motion – move to pass first reading and schedule a public hearing and second reading for September 14, 2026)

- B. First Reading Amending Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.330 A, No Parking, and Section 7.336 A, One-Way Streets (Fleet Street Section 1 Reconstruction)
[10.B Section 7.330A no parking.pdf](#)  [10.B Fleet St one way.pdf](#) 

(Sample motion - move to pass first reading and schedule a public hearing and second reading at the September 14, 2026, City Council meeting regarding an amendment to CHAPTER 7, VEHICLES, TRAFFIC AND PARKING, ARTICLE III, TRAFFIC ORDINANCE, Section 7.330 A, No Parking, which will move the parking spaces from the west to the east side of Fleet Street as presented)

And

(Sample motion – move to pass first reading and schedule a public hearing and second reading at the September 14, 2026, City Council meeting regarding an amendment to CHAPTER 7, VEHICLES, TRAFFIC AND PARKING, ARTICLE III, TRAFFIC ORDINANCE, Section 7.336 A, One-Way Streets, changing Fleet Street to one-way from Congress Street to Hanover Street as presented)

- C. Public Hearing and Second Reading of the Annual Omnibus Ordinance, Amending Chapter 7, VEHICLES, TRAFFIC and PARKING, Article III, TRAFFIC ORDINANCE, section 7.326 A, Limited Parking – Fifteen Minutes, Section 7.330 A, No Parking, and Article VI, LOADING ZONES, Section 7.601, Limited Hours Loading Zones
[10.C LEGAL Notice Chapter 7 Article III - 15 Minute Parking.pdf](#) 

(Sample Motion – move to pass second reading of the Annual Omnibus Ordinance amending Chapter 7, VEHICLES, TRAFFIC and PARKING, Article III, TRAFFIC ORDINANCE, Section 7.326 A, Limited Parking – Fifteen Minutes, Section 7.330 A, No Parking, and Article VI, LOADING ZONES, Section 7.601, Limited Hours Loading Zones and schedule third reading at the September 14, 2026, City Council meeting)

- D. Third and Final Reading of Ordinance Amendment to Chapter 12, Building Code, Section 1201 through 1209, by deleting and replacing the entire Chapter
[10.D Chapter 12 Building Codes Final Revisions.pdf](#) 

(Sample motion – move to pass third and final reading of the Amendment to Chapter

12, Building Code, Section 1201 through 1209, as presented)

- E. Public Hearing continued from August 3, 2026 meeting to set parking fees for on-street and lot parking for FY 2027: \$3 per hour for first 3 hours and \$6 per hour thereafter pursuant to Chapter 1, Administrative Code, Article XVI, Adoption of Fees, Section 1.1601, Procedure [10.E Public Hearing Parking Fees.pdf](#) 

(Sample motion - move to set parking fees for on-street and lot parking for FY2027: \$3 per hour for the first 3 hours and \$6 per hour thereafter pursuant to Chapter 1, Administrative Code, Article XVI, Adoption of Fees, Section 1.1601, Procedure)

11. City Manager's Items Which Require Action

City Manager's Report [CM Report 8 17 2026.pdf](#) 

- A. *Request for Rolling Stock Work Session
(Sample motion - move to schedule a Rolling Stock Work Session at 6:00 p.m. on October 26, 2026)
- B. Rescission of City Council Policy No. 2018-02 – License Fee for Encumbrance of City Property [CM Action B Council Policy.pdf](#) 
(Sample motion - move to rescind City Council Policy No. 2018-02 - License Fee for Encumbrance of City Property)
- C. Request for First Reading of Amendment to Chapter 1, Administrative Code, Article III, Boards, Section 1.302 (D), Appointments, Tenure, and Removal [CM Action Item C Chapter 1 Vacancies and Renewal.pdf](#) 
(Sample motion - move to schedule first reading of Amendment to Chapter 1, Administrative Code, Article III, Boards, Section 1.302 (D), Appointments, Tenure, and Removal at the September 14, 2026, City Council Meeting)
- D. *Polling Hours for NH State Primary and General Election
(Sample motion - move to set the polling hours for the NH State Primary Election on September 8, 2026, and the NH General Election on November 3, 2026 from 8:00 a.m. to 7:00 p.m.)
- E. Approval of Custodial Supervisors Tentative Agreement [CM Action Item E School Custodian Supervisors 3-Year TA.pdf](#) 
(Sample motion - move to approve the proposed Custodial Supervisors Tentative Agreement as presented)
- F. Approval of the AFSCME 1386A Tentative Agreement
[CM Action Item F AFSCME 1386A Agreement.pdf](#) 
(Sample motion - move to approve the proposed AFSCME 1386A Tentative Agreement as presented)
- G. Donation of Memorial Bench at Bohenko Gateway Park in Honor of Sue Werner Thoresen [CM Action Item H Sculptural Memorial Bench Memo for Background.pdf](#)



(Sample motion - move to request the City Council accept a ten-thousand-dollar (\$10,000.00) donation to the City from Bob Thoresen to be used toward the bench; and vote to accept any additional financial contribution toward the bench from Bob Thoresen, the Thoresen family, or other private donor(s))

And

(Sample motion - move to authorize and direct the Trustees of Trust Funds to disburse such sums from the City of Portsmouth Public Art Trust as directed and certified by the City Manager that such funds are needed to complete the design, fabrication and installation of the sculptural memorial bench to be installed in Bohenko Park not otherwise paid by private donations. Such sums may include, without limitation, payments due or obligations satisfied under a contract with Sijia Chen and any incidentals that might fall outside of said contract. Funds shall come from the Capital Improvement Program contributions to the Public Art Trust. No further approval of the City Council is required)

12. Consent Agenda

- A. Active City Encumbrances
[12.A ENCM Reporting to Council 8.17.26.pdf](#)
- B. Seacoast Rotary Club Event Request - Turkey Trot Race [EVENT Turkey Trot Letter to City Council '26.pdf](#)
- C. Lieutenant Dan Band Event [12.C Veterans Lt Dan Band Event 2026.pdf](#)

(Sample motion - move to adopt the Consent Agenda as presented)

13. Presentations and Written Communications

- A. *CIP Kickoff Presentation
- B. Email Correspondence [Email Correspondenc 8.17.2026.pdf](#)

(Sample motion - move to accept and place on file)

14. Mayor McEachern

- A. Appointments to be Considered
 - Appointment of John (Jack) Holzman to the Zoning Board of Adjustment
[Appointment John Holzman Redacted.pdf](#)
- B. *Appointments to be Voted
 - Appointment of Wendi Alip to the Sustainability Committee

(Sample motion - move to appoint Wendi Alip to the Sustainability Committee)

15. City Council Members

- A. Councilor Cook
 - Legislative Subcommittees Report Back regarding its Recommendations to Council to Approve NHMA's 2027-2028 Proposed Legislative Policies and

Principles [Memo Legislative Subcommittee Recommendations.pdf](#) 

NHMA's 2027-2028 proposed-policies-principles.pdf 

(Sample motion - move to approve NHMA's 2027-2028 Proposed Legislative Policies and Principles as recommended by the Legislative Subcommittee)

B. Councilor Bagley

- Automated License Plate Reader Systems [15.B Automted License Plate reader Systems.pdf](#) 

(Sample motion - move to direct the City Attorney to review the attached proposed ordinance language regarding automated license plate reader systems, and to return a final draft ordinance to the City Council for first reading)

C. Councilor Hopkins

- Parking & Traffic Safety Committee Action Sheet and Minutes of the August 6, 2026 [8.6.2026 PTS Minutes.pdf](#)  [Action Sheet FINAL 8.6.26.pdf](#) 

(Sample motion - move to approve and accept the action sheet and minutes of the August 6, 2026, Parking & Traffic Safety Committee Meeting)

16. Approval of Grants/Donations

17. City Manager's Informational Items

A. *Report Back on Encumbrance Permits

18. Miscellaneous Business Including Business Remaining Unfinished At Previous Meeting

19. Adjournment (At 10:30 pm or earlier)

*Indicates verbal report with no attachments

Sally A. Kellar

City Clerk